

**MINUTES OF THE MEETING OF THE COUNCIL OF THE SYDNEY UNIVERSITY
POSTGRADUATE REPRESENTATIVE ASSOCIATION HELD ON WEDNESDAY 22ND
FEBRUARY 2006 AT THE SUPRA OFFICES**

Meeting started at 6.20 pm

Present: Jenny Leong (President and Chair), Roozbeh Araghi (Vice-President), Richard Bailey, Jack Clegg, Alison Dorian, Kirsten Harley, Lian Jenvey, Anthony Kachenko (Treasurer), Mark Kelly (from 7.20 pm, Xue Yan Li, Will Noonan, Julian Pinder, Timotheos Roussos, Rosemary Whitecross (Secretary)

1. Apologies: Katherine Barnsley, Frances di Lauro, Caroline Hamilton, Adrienne Jerram,, Sophia Leon de la Barra, Zhen yi Li, Estelle Noonan

2. Minutes of meeting held on 9th February 2006 (Attachment A)

Motion: *THAT the Minutes of the Meeting held on 9th February 2006 be accepted.* Moved: Jack Clegg, Seconded: Will Noonan. 1 abstention. Passed

3. Resignations from and appointments to Council: (Attachments B1, B2, B3)

Motion *THAT SUPRA accept the resignations of Jaclyn Booton, David Carmichael and Roni Demirbag as tabled.* Moved: Will Noonan Seconded: Jack Clegg Passed

Motion: *THAT SUPRA accept the nomination as tabled (Michael Begg) and request that the nominee attend the next SUPRA Council Meeting to speak to the nomination.* Moved: Roozbeh Araghi, Seconded: Timotheos Roussos 1 abstention. Passed.

Motion: *THAT it is advertised on the website that there are 3 Council positions currently vacant and that all SUPRA members are welcome to attend the next meeting of Council and speak to it as to why they would be interested in being nominated as a SUPRA Councillor. It will require the nomination of two councillors for a member to be put nominated. THAT an explanation of the process approved by Council on 9th February 2006 also be put on the website.* Moved: Roozbeh Araghi Seconded: Kirsten Harley. Passed.

4. President's Report (Attachment C)

Recommendation under Casual Office Administrator: *That council approves the process of the appointment of a casual office administrator for a period of up to three months.*

Amend recommendation under Former Staff: *THAT Council approves the engagement of Turner Freeman to deal with the two outstanding relations matters and costs be approved by the AFC.*

Amend first recommendation under Actions: *THAT SUPRA endorses ... the production of up to 1000 A5 flyers, text to be written by the Vice-President, for approval by the President.*

Recommendation: *THAT any material produced in the SUPRA offices has the SUPRA logo on it.*

The President also reported that the Registrar had accepted the request from Janet Lee that she no longer be a member of SUPRA.

Motion: *THAT the President's Report including recommendations be accepted.* Moved: Jack Clegg, Seconded: Julian Pinder, Passed.

5. Vice-President's Report (Attachment Q)

Motion: *THAT the Vice-President's Report including the recommendations contained therein be accepted.*

Moved: Jack Clegg Seconded: Anthony Kachenko Passed

6. Treasurer's Report (including interim budget) (Attachment R)

Motion: *THAT the Treasurer's Report including the recommendations contained therein be accepted.* Moved: Will Noonan Seconded: Alison Doriean. Carried with acclamation and applause for the Treasurer's hard work this fortnight.

7. Secretary's Report

- Reorganisation of the office is continuing.
- Although our contract with IT Services for this year has not been finalised, the computers in the two office bearers offices have now been serviced and are operational.
- The Facilities Management Office is working on our key access policy.
- In future, all Committee meeting minutes will be submitted to Council.

Motion: *THAT the Secretary's Report be accepted.* Moved: Roozbeh Araghi, seconded: Will Noonan. Carried with acclamation and applause for the Secretary's hard work this fortnight.

8. Staffing (Attachments D and D1)

The Vice President reminded Council of the need to be aware of budget constraints but also need to maintain services. We may need to allow for the possibility of running the organization for two years on one year's subscriptions.

Motion: *THAT the staffing report, with recommendations, be accepted.* Moved: Roozbeh Araghi seconded Alison Doriean . Passed

9. Group Funding (Attachment E)

Motion: *THAT SUPRA authorise payment of the tabled requests for payment of outstanding Group Funding as tabled - Concord Hospital \$170, PGARC Christmas Party \$200.* Moved Jack Clegg, seconded Julian Pinder. Passed

Motion: *THAT the Council requests the Treasurer, in consultation with the Publications, Activities and Services Committee, to review the known outstanding Group Funding requests and prepare a report and recommendations at subsequent Council Meeting.* Moved Jack Clegg, seconded: Roozbeh Araghi . Passed.

10. Publications update

The Director of Publications expressed her sincere thanks to the publications team for volunteering their time to ensure that eXpress will be able to be put out by O-week.

Noted : That PASC will develop a suggested review process for future editions of eXpress (i.e. ensuring that content is not defamatory, is in line with the constitution etc.) to be drafted, and sent to PAC and returned to Council for final approval at the next Council meeting.

The Publications update was accepted with acclamation and applause for the Publications team's hard work this fortnight.

11. O-Week Update

- SUPRA stall roster – we need people on Thursday, morning and evening. There will be 3 x 3 hour shifts a day. Everyone will need stallholder ID (we have 4, Jaclyn to have at reception, collect in morning, pass to next people). 380. It is Stall No. 17, Jaclyn will have map. Please wear your new SUPRA t-shirts when volunteering at the stall. We will not have a stall on Friday. We will take half the showbags on Wednesday and we need more bags stuffed. 100 were distributed at International O-week.
- Barbecue on Thursday 2nd – 5.00 to 8.00. Angela Vogiatoglou (rep from Union) – Union caterers quoted at \$11.80 per person. \$850 total for 75 people. Half will be paid by the Union. We can use some of the extra money to buy soft drinks and juices. There will be separate barbecues for Halal meat and vegetarian options. We will have to work out how to get the big banner put up. Set-up for the barbecue will be
- Security have agreed to block off 2-4 car spaces close to lawn but advise that cars may still be parked there.
- There are only 2 walking tours, on Wednesday and Thursday at 2.00 pm – encourage people going to stall to join them so that they learn where SUPRA is.
- ISSU party 23rd from 7.00-1.00 in Manning, SUPRA and Union Postgrad party on 23rd March. Alison Dorian, Tim Roussos and Roozbeh Araghi will attend.

Noted with acclamation and applause for the PASC Convenor and committee's hard work this fortnight.

12. International Students update

Noted that the International Officer will present a report at the next meeting.

13. Queer Officer's update

- Liaising with other Queer Officers – Union/CAPA not available.
- An O-week leaflet is being prepared. There will be social events at the SRC and the Union.
- We are working e-establishing the Queer Network here starting 16th March.
- There will be a contingent for Mardi Gras – people are needed to hold the banner.
- Approached for funding for Queer Collaborations conference in Sydney this year. It was suggested that SUPRA should support funding for the Queer Collaborations conference. It was suggested that we could print on the other side of the mugs and bags to give to conference delegates.
- The NUS are running a gay marriage campaign.

Noted with acclamation and applause for the Queer Officer's hard work this fortnight..

14. Women's Officer's Report (Attachment O)

Motion: *That the Women's Officer's Report be accepted.* Moved: Jack Clegg. seconded: Alison Dorian. Passed.

15. Policy Update

Motion: *THAT Council accept the Financial Management Policy (Attachment G).* Moved Jack Clegg, seconded Kirsten Harley. Passed.

Motion: *That the Timesheet Policy (Attachment H) be accepted as an interim policy, to be referred to PAC for amended in paragraph 1.* Moved Jack Clegg, seconded Will Noonan. 1 abstention. Passed.

Office Bearers Stipends Policy – to be circulated later.

Duty Statement – Convenor, Publications, Activities & Services Committee (Attachment J)

Interim Duty Statement – Policy Officer	Attachment I
Interim Duty Statement – President	Attachment K
Interim Duty Statement – Vice-President	Attachment L
Interim Duty Statement – Treasurer	Attachment M
Interim Duty Statement – Secretary	Attachment N
Interim Duty Statement – Queer Officer	Attachment P

Motion: *THAT Council consider the tabled duty statements with a view to passing them to PAC.* Moved Jack Clegg seconded Will Noonan. Passed

16. Other Business

Motion: *THAT all material produced at SUPRA for distribution outside the members of Council and staff contain the SUPRA logo or name if logo not available.* Moved Jack Clegg seconded Will Noonan. Passed

Motion: *THAT Zhen Yi Li be accepted as a member of PASC.* Moved Jack Clegg, seconded Tim Roussos. Passed

Richard Bailey raised an e-mail currently circulated from various people including Heather Goodall (academic at UTS) concerning John Howard's statement about Muslim men having a problem with women and whether SUPRA should do a media release with the SRC. The President feels not a good idea to put out a media release specifically about this at this time. It was suggested that any media releases in the name of SUPRA should be checked by the President or Vice President for issue, and that PAC be asked for formulate a policy on this.

A Councillors contact list was circulated. Please check your details and let the Secretary know of any amendments.

Showbag stuffing – 2.00 pm Friday 24th
5.00 pm Monday 27th

17. Next meeting will be held at 6.00 pm on 8th March.