

**MINUTES OF THE MEETING OF THE COUNCIL OF THE  
SYDNEY UNIVERSITY POSTGRADUATE REPRESENTATIVE ASSOCIATION  
HELD AT 6PM, 12 JULY 2006 AT THE SUPRA OFFICES**

**Present:** Jenny Leong (President & Chair), Roozbeh Araghi, Richard Bailey, Katherine Barnsley, Mike Beggs, Mal Bozic, Jodie Coleman, Adrienne Jerram, Anthony Kachenko, Sophia Leon de la Barra, Katy Fernandez, Rosemary Whitecross (minutes)

**In attendance:** Nick Kelly

1. **Acknowledgement of Country.** The President acknowledged that we were meeting on the land of the Gadigal People of the Eora Nation.
2. **Welcome from President and introductions**
  - The President welcomed the 2006-7 councillors, and briefly explained what the constitution requires Council to do.
  - There are approximately 14,000 postgraduate students, and over 20% are international students. More than 75% are coursework/diploma students, and 55% are enrolled part-time. We have to engage with those students.
  - The President recommended that we hold a special council meeting next Wednesday (19<sup>th</sup> July 2006) to talk about VSU.
3. **Apologies and proxies**
  - Brian Doyle
  - Lian Jenvey (proxy to Richard Bailey)
  - Leona Oliver (proxy to Rosemary Whitecross)
  - Philip Vahn

Motion: *THAT apologies and proxies be accepted.* Moved: Jodie Coleman. Carried.

4. **Minutes of the Meeting of Council held on 22<sup>nd</sup> June 2006**

Motion: *THAT the Minutes of the Meeting of Council held on 22<sup>nd</sup> June 2006 be accepted.* Moved: Sophia Leon de la Barra. Carried.

5. **Election of other Office Bearers in accordance with Section 15 (b)-(d) of the SUPRA Electoral Regulations:**

- Motion: *THAT Roozbeh Araghi be appointed as Returning Officer, with Katy Fernandez as Assistant Returning Officer.* Moved: Anthony Kachenko. Carried.
- The Returning Officer described the positions.
- It was decided to have a 'seek another candidate option' for each position.
- The person nominated will indicate which position (convenor/officer) they would like to contest, and the decision about which position is being elected be informed by that.

**Report of the Returning Officer:**

PASC Convenor: Richard Bailey (nominated by Jodie Coleman)      Elected

PAC Officer: Jodie Coleman (nominated by Katherine Barnsley)      Elected

SAAC Convenor/Education Officer

There being no nominations for SAAC Convenor this be placed on the agenda for the next monthly meeting of Council.

Director of Publications: Richard Bailey (nominated by Katherine Barnsley). Elected.

Motion: *THAT the report of the Returning Officer be accepted.* Moved: Katherine Barnsley. Carried. A vote of thanks was expressed to the Returning Officer and the Assistant Returning Officer.

#### **6. Regular SUPRA Council Meetings**

- Motion: *THAT the SUPRA Council meet at 6pm on a day in the second week of each month. The Secretary will put out a request for which day is more suitable, in order of preference.* Moved: Roozbeh Araghi. Carried.
- It was decided to have monthly meetings, but reserve the right to call urgent meetings.

#### **7. SUPRA Committees**

- Motion: *THAT Sophia Leon de la Barra be appointed to SAAC.* Moved: Rosemary Whitecross. Carried.
- Motions: *THAT the Convenors of committees set the dates and times for the first Committee meetings and call them within the next week. THAT Roozbeh Araghi call the first meeting of SAAC. THAT the SUPRA Committees meet at least once a month on a set day and time to be decided by the first meeting of those Committees.* Moved: Adrienne Jerram. Carried.
- Motion: *THAT the Council accept the minutes of the Administration & Finance Committee held on 27<sup>th</sup> June 2006 and 6<sup>th</sup> July 2006.* Moved Roozbeh Araghi. Carried.
- Motion: *THAT the Council accept the minutes of the Policy Advisory Committee held on 30<sup>th</sup> June 2006.* Moved Adrienne Jerram. Carried.
- Motion: *THAT the Council accept the minutes of the Publications, Activities & Services Committee held on 28<sup>th</sup> June 2006.* Moved: Mal Bozic. Carried.

#### **8. SUPRA and VSU: SUPRA Ongoing Sustainability (SOS) Committee**

Deferred to next Wednesday's Council Meeting.

Motion: *THAT the current members of the SOS Committee carry on until new members are elected.* Moved: Jenny Leong. Carried.

#### **9. Council vacancies**

Motion: *That, in accordance with Section 6.18 (b) of the SUPRA Constitution:*

- *Nominations for the three council vacancies be declared opened.*
- *That the Secretary be appointed as the Returning Officer for the conduct of these elections and that the meeting appoint an assistant Returning Officer to assist with the ballot count.*
- *Nominations be received by the Secretary in writing from a Councillor, citing the nominee's name and student number, which is seconded in writing by another Councillor and accepted in writing by the nominee by 5pm, 26 July 2006.*
- *That the election for these vacancies be conducted by secret ballot at the next regular SUPRA Council meeting and counted in accordance with Schedule 1 of the SUPRA Constitution.*

Moved: Roozbeh Araghi. Carried.

Nominations will be advertised on the website.

The constitutional changes accepted at the AGM have not yet been passed by the Senate, so Council vacancies will be filled in accordance with the provisions of the current Constitution.

#### **10. Induction and Planning Day**

Friday 21<sup>st</sup> July 2006. Induction session 3.00-5.00 pm. Planning session 5.30-8.00 pm

## 11. Equity Officer Updates

### a) **Women's Officer**

- Currently working with the SRC on childcare.
- Planning a seminar with the SUN network to run on early career academia.
- Looking at a minimum resources policy for women.
- Drafting a gender equity policy for Council.
- Thursdays in Black (against domestic violence and rape) – trying to get going for second semester (in conjunction with SRC Women's Officers)
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### b) **Queer Officer**

- National Day of Action for Same sex marriage rights, August 13 – has been endorsed by CAPA Motion: *THAT Council approves spending \$300 on posters for the National Day of Action for Same Sex Marriage Rights, contingent on clarification, and if possible that a SUPRA logo be included (signed off by the President).* Moved: Jodie Coleman. Carried.

## 12. Office Bearer Updates

### a) **Vice President.**

- The President's time has been taken up with post-VSU matters, so the Vice President and Secretary have divided up week between them to look after general matters.
- The Vice President has been working on the Induction Day.
- Working on a joint leaflet with SRC for enrolments. There is a roster for enrolment days – we will be working together with the SRC. More of those enrolling in the 2<sup>nd</sup> semester are postgrads.
- CAPA –the Vice President is an executive member and has participated in his first meeting.
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### b) **Secretary**

- Working with the Vice President to look after general matters while the President is working on post-VSU matters.
- Working on practical matters for the Induction Day for Councillors.
- Represented the President at the Postgraduate Research Training Sub-Committee.

### c) **Treasurer**

- The Finance Manager, John Fell, is away and the Treasurer looking after whatever he can – please direct any queries to him.
- Revising budget with projections through to December. The draft budget will be included in the induction package.

## 13. Stipends

Motion: *That stipended rates be set at the following maximum hours for the next month in accordance with the SUPRA Stipends Policy which requires the submission of a timesheet documenting the number of hours work:*

<i>President:</i>	<i>up to 35 Hours</i>
<i>Vice President:</i>	<i>up to 21 Hours</i>
<i>Secretary:</i>	<i>up to 14 Hours</i>
<i>Treasurer:</i>	<i>up to 14 Hours</i>
<i>Equity Officers:</i>	<i>up to 7 Hours</i>
<i>Committee Convenors:</i>	<i>up to 3 hours</i>

*Committee Officers: up to 7 Hours*

*Director of Publications up to 14 Hours*

Moved: Jenny Leong. Carried.

#### **14. Other Business**

- The Union Postgrad party will be held on 8<sup>th</sup> August at Manning Bar – now we have access to membership details we can publicise it in an e-grad. It will be an event supported by SUPRA.
- Union postgraduate forum – do they want to have a SUPRA liaison person on that forum?

The meeting closed at 7.50 pm.